

UNCLASSIFIED ADMINISTRATIVE EXPENSES - PUBLIC WORKS CONTINGENCIES

AGENCY MISSION

To provide funding support for programs administered/operated on behalf of the General Fund. This support provides refuse collection and disposal services to citizens, communities and County agencies through the Solid Waste General Fund programs consisting of the Community Cleanups, Court-directed Cleanups, Health Department Referrals and Evictions Programs. In addition, funding also provides a contribution to the Colchester Wastewater Treatment Facility for wastewater treatment services in the Harborview community.

PUBLIC WORKS CONTINGENCIES					
Category	FY 1999 Actual	FY 2000 Adopted Budget Plan	FY 2000 Revised Budget Plan	FY 2001 Advertised Budget Plan	FY 2001 Adopted Budget Plan
Solid Waste General Fund Programs					
Community Clean-up	\$22,987	\$34,218	\$34,218	\$36,769	\$36,769
Health Department Referral ¹	4,035	3,108	3,108	3,617	3,617
Evictions	18,117	10,616	20,234	15,483	15,483
Court Directed/ Mandatory Cleanups	19,256	0	16,950	12,603	12,603
Subtotal	\$64,395	\$47,942	\$74,510	\$68,472	\$68,472
Contributions for Misc. Sewage Treatment ²	0	0	0	142,666	142,666
Total Expenditures	\$64,395	\$47,942	\$74,510	\$211,138	\$211,138
Income					
Clean-up Fees ³	\$24,462	\$3,108	\$3,108	\$12,941	\$12,941
Total Income	\$24,462	\$3,108	\$3,108	\$12,941	\$12,941
Net Cost to the County	\$39,933	\$44,834	\$71,402	\$198,197	\$198,197

¹ Health Department Referral expenditures can vary widely from year to year depending upon the size of the tasks requiring cleanup referred to the Division of Solid Waste Refuse Collection and Recycling.

² In FY 2001, the contribution of \$142,666 for the Colchester Treatment Facility (formerly paid by the Department of Public Works, Director's Office, to the Sewer Funds) is transferred to this agency due to a reorganization of the Department of Public Works and Environmental Services.

³ The overall cost to the General Fund is reduced by fees recovered from property owners, who are charged for cleanup work performed on their property at the direction of the Health Department, or by sanctions imposed at the direction of the County Court for cleanups stemming from zoning violations.

The Solid Waste activities in this agency are included in the Department of Public Works and Environmental Services (DPWES) reorganization within Fund 109, Refuse Collection and Recycling Operations. Please refer to the discussion in the Solid Waste Operations Overview.

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Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2001 Advertised Budget Plan, as approved by the Board of Supervisors on April 24, 2000:

- The Board of Supervisors made no changes to the FY 2001 Advertised Budget Plan.

The following funding adjustments reflect all approved changes to the FY 2000 Revised Budget Plan from January 1, 2000 through April 17, 2000. Included are all adjustments made as part of the FY 2000 Third Quarter Review:

- An increase of \$26,568 to meet operational costs including \$16,950 for Court-directed cleanups that were not previously budgeted in FY 2000 and an additional \$9,618 for the Evictions Program based on year-to-date expenses and projected requirements for the remaining year.
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County Executive Proposed FY 2001 Advertised Budget Plan



Agency Overview

Division of Solid Waste

The Division of Solid Waste Refuse Collection and Recycling operates three programs on behalf of the General Fund for the collection and disposal of refuse that presents a hazard to the health, safety, and welfare of County citizens. These programs include the Community Cleanup Program, the Health Department Referral Program, and the Evictions Program. Fund 109, Refuse Collection and Recycling Operations, provides staff and equipment for program operations. All charges incurred by Fund 109 for providing collection/disposal services for these programs are billed to the General Fund. The overall cost to the General Fund is reduced by the amount of cleanup fees recovered from property owners for cleanup work performed on their property at the direction of the Health Department. The recovered funds are returned to the General Fund by way of the revenue stream.

An amount of \$12,603 is funded in FY 2001 for cleanup services that fall outside the criteria of the existing General Fund Programs. The funding will support the cost of court-directed cleanups as a result of zoning violations, and cleanups performed based on the approval of the Board of Supervisors. This amount represents a projected requirement for salary, equipment, and disposal charges based on a three-year average of actual cost in response to these cleanups. In previous years, these costs were absorbed within the overall appropriations for the Division of Solid Waste-General Fund (DSW-GF) Programs from monies identified primarily for the Community Cleanup Program. The effect of absorbing these costs was that overall DSW-GF Programs were limited in their ability to cope with generated workloads of the established programs. For example, some community and civic organizations that qualified under the guidelines of the Community Cleanup Program had to be denied an annual permit for cleanup service due to lack of program funding. The FY 2001 funding recommendation recognizes Court-directed and Board-directed cleanups as separate from the existing programs. This funding allows expenditures to be tracked and controlled separately without impeding the needs or service level of the other programs. Expenses incurred under the court-directed cleanups will be totally offset by charges to property owners. Funding requirements associated with the two cleanup activities will vary from year-to-year based on the number of Court decreed and Board approved cleanups.

In FY 2001, these programs will continue to be operated by the Division of Solid Waste on behalf of the General Fund. It is anticipated that the level of funding provided in FY 2001 will support the projected level of services provided by these programs, and will meet projected citizen demand.

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Integrated Sewer System

FY 2001 is the first year that contributions for miscellaneous sewage treatment are funded within this agency. Funding was previously included within the Department of Public Works, Director's Office for payment to the Sewer System for a community treatment program. However, as a result of the reorganization of the Department of Public Works, the funding for this program is transferred to this agency beginning in FY 2001. Because certain communities within the County are outside the sewage treatment service areas, private companies provide wastewater treatment services. The miscellaneous contributions represent the difference between citizen payments for water and sewer services, at current County rates, and the actual cost of sewage treatment services provided by the private facility. Residents of the Harborview community make water and sewer payments to the County. However, the wastewater generated from this community is treated by the Colchester Wastewater Treatment Facility, a privately owned firm, which bills the County for its services. In FY 2001, an amount of \$142,666 is included to cover the difference between the fees collected from the citizens and the full cost of the wastewater treatment.



Funding Adjustments

The following funding adjustments from the FY 2000 Revised Budget Plan are necessary to support the FY 2001 program:

- An increase of \$2,551 in the Community Cleanup Program funding requirements based on the projected activity level for FY 2001.
- An increase of \$509 in the Health Department Referral program based on prior year costs and projected requirements for FY 2001.
- An increase of \$4,867 in the Eviction program based on the projected activity for FY 2001.
- An increase of \$12,603 for Court-directed and Board approved cleanups not budgeted previously.
- An increase of \$142,666 for contributions made for wastewater treatment services provided to the Harborview community. This funding was previously budgeted in the Department of Public Works, Director's Office. The Department of Public Works has been reorganized. As a result, funding for this contribution has been transferred to this agency.

The following funding adjustments reflect all approved changes in the FY 2000 Revised Budget Plan since passage of the FY 2000 Adopted Budget Plan. Included are all adjustments made as part of the FY 1999 Carryover Review and all other approved changes through December 31, 1999:

- There have been no revisions to this agency since approval of the FY 2000 Adopted Budget Plan.



Objectives¹

- To continue completing 100 percent of the refuse collection requests on the scheduled day, for all communities and civic organization cleanups.
- To continue collecting and disposing of 100 percent of the Health Department cleanups within the response time set by the Health Department for each request
- To continue performing 100 percent of the requested eviction cleanups within 24 hours when requested by the Sheriff's Office.

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- To continue performing 100 percent of all cleanups directed by the County Courts and approved by the Board of Supervisors in a timely manner.

¹ It should be noted that information regarding the Colchester Treatment Facility can be found in Volume 2, Fund 401-43, Systems Engineering and Monitoring Division (SEMD) narrative, as in previous years.



Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1997 Actual	FY 1998 Actual	FY 1999 Estimate/Actual	FY 2000	FY 2001
Output:					
Community cleanups completed	103	101	112 / 87	112	112
Health Department cleanups completed	5	3	3 / 6	5	5
Eviction cleanups completed	108	88	93 / 140	121	121
Court Directed/Board approved cleanups completed ¹	1	1	0 / 3	3	3
Efficiency:					
Average cost per community cleanup	\$385	\$348	\$295 / \$264	\$306	\$328
Average cost per Health Department cleanup	\$1,691	\$690	\$993 / \$672	\$694	\$723
Average cost per eviction cleanup	\$120	\$113	\$109 / \$129	\$122	\$128
Average cost per Court Directed/Board Cleanup	\$5,927	\$5,630	\$0 / \$6,419	\$3,424	\$4,201
Service Quality:					
Percent of community cleanups services rated good or better	NA	NA	95% / 95%	95%	95%
Percent of complaints from the Health Department on cleanups	0%	0%	0% / 0%	0%	0%
Percent of complaints from Sheriff's Department on cleanups	0%	0%	0% / 0%	0%	0%
Percent of complaints from the County Circuit Court on cleanups	0%	0%	0% / 0%	0%	0%

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Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1997 Actual	FY 1998 Actual	FY 1999 Estimate/Actual	FY 2000	FY 2001
Outcome:					
Percent of community cleanups completed as scheduled	NA	100%	100% / 100%	100%	100%
Percent of Health Department cleanups completed within the Health Department time line	NA	100%	100% / 100%	100%	100%
Percent of eviction cleanups completed within 24 hours	100%	100%	100% / 100%	100%	100%
Percent of Court Directed/Board approved cleanups completed as ordered	100%	100%	100% / 100%	100%	100%

¹ Beginning in FY 2001, Court-directed and Board directed cleanups are shown as a separate cost element of the Division of Solid Waste General Fund Programs. The Community Cleanup Program absorbed previous expenditures associated with these activities. Since expenditures for the Court and Board directed cleanups were tracked independently, indices for previous and future year estimates have been reflected.